

**REQUEST FOR QUOTATION
SVP 43-24**

The **Municipality of Guagua**, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement (Small Value Procurement) for the project: **Procurement of meals and snacks to be served for various activities in Celebration of 434th Aldo Ning Balen Guagua** in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of Republic Act No. 9184.

Name of Project: **Procurement of meals and snacks to be served for various activities in Celebration of 434th Aldo Ning Balen Guagua**

Location : Pampanga

Brief Description: Procurement of meals and snacks

Approved Budget for the Contract: PhP 72,875.00

Contract Duration: 3 calendar days

Submission of quotation documents is on or before **May 13, 2024 at 8:00 AM** at the same address indicated above. Late submission shall not be accepted.

The forms, which are part of the quotation documents, shall be the same forms to be submitted by the bidders for their compliance with the schedule of requirements, technical specifications, and financial proposal submission sheet. Non-compliance therewith shall be a ground for disqualification. The "No Contact Rule" shall apply. Bidders are not allowed to call or talk to any member of the BAC, TWG, or Secretariat right after the opening of the quotation documents.

The proponent determined to have the Lowest Calculated Bid must be PhilGEPS registered and shall submit the following requirements: Mayor's or Business Permit, PCAB License (for infrastructure projects), and duly signed and notarized Omnibus Sworn Statement.

The Municipality of Guagua hereby reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may call **Ms. Ilona G. Bansil** at telephone no. (045) 900-2391 or email at lgugua.bac@gmail.com.

Very truly yours,

(Sgd.)

RAUL G. NAGUIT

BAC Chairperson

SCHEDULE OF REQUIREMENTS

Description	Quantity	Unit	Unit Price	Amount
SM TRADE FAIR Packed Lunch (May 13, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Rice- Pork/Chicken Asado- Bottled Water	105	Pax		
SM TRADE FAIR AM Snacks (May 13, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	55	Pax		
JOB'S FAIR AM & PM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Clubhouse Sandwich & Bottled Water- Empanada & Softdrinks	85	Pax		
AGRI TRADE FAIR AM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	50	Pax		
AGRI TRADE FAIR Packed Lunch (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Rice- Pork/Chicken Asado- Bottled Water	75	Pax		
SEMINAR ON URBAN GARDENING AM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	70	Pax		
BLESSING OF GCC – NEW BUILDING Snacks (May 16, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Ensaymada	1000	Pcs		
Grand Total				

I hereby certify to comply and deliver all the above requirements.

Name of Company

Signature over Printed Name of Bidder
or Representative

Date

TECHNICAL SPECIFICATIONS

Item	Specification			Statement of Compliance
	Description	Quantity	Unit	
1	SM TRADE FAIR Packed Lunch (May 13, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Rice- Pork/Chicken Asado- Bottled Water	105	Pax	
2	SM TRADE FAIR AM Snacks (May 13, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	55	Pax	
3	JOB'S FAIR AM & PM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Clubhouse Sandwich & Bottled Water- Empanada & Softdrinks	85	Pax	
4	AGRI TRADE FAIR AM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	50	Pax	
5	AGRI TRADE FAIR Packed Lunch (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Rice- Pork/Chicken Asado- Bottled Water	75	Pax	
6	SEMINAR ON URBAN GARDENING AM Snacks (May 15, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Pancit- Bottled Water	70	Pax	
7	BLESSING OF GCC – NEW BUILDING Snacks (May 16, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Ensaymada	1000	Pcs	

Note: Bidders must state either “Comply” or Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each “Specification”, stating the corresponding performance parameter of the equipment offered.

I hereby commit to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Bidder
or Representative

Date

FINANCIAL PROPOSAL SUBMISSION SHEET

Date: _____

The Chairperson
Bids and Awards Committee
Municipality of Guagua

Sir/Madame,

After having carefully read and accepted the terms and conditions in your Request for Quotation hereunder is our quotation for the project, *Procurement of meals and snacks to be served for various activities in Celebration of 434th Aldo Ning Balen Guagua (SVP 43-24).*

Description	Quantity	Unit	Unit Price	Amount
SM TRADE FAIR Packed Lunch (May 13, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Rice- Pork/Chicken Asado- Bottled Water	105	Pax		
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BLESSING OF GCC – NEW BUILDING Snacks (May 16, 2024) <i>Inclusions:</i> <ul style="list-style-type: none">- Ensaymada	1000	Pcs		
Grand Total:				

Very truly yours,

Name of Company

Name/Signature of Representative

Contact Number

Date